halFILE 4.0

Welcome to the halFILE 4.0 family. We are excited to present you with the latest version of our flagship document management system. We look forward to working with you as we move forward and provide you with even more powerful features to help you be more productive now and in the future. Now that you have your new system installed here is a list of new features that are available to you in halFILE 4.0

General Enhancements

- .NET Platform for better performance and stability.
- halFILE integrated PDF Viewer.
- halFILE integrated Office Viewer.
- Support for Crystal 2008 and above
- Switch to LDAP for halFILE Active Directory integration

Index and Search Module Enhancements

- Spell Check (F7)
- Auto-Complete feature (F4)
- Edit-Append from file that handles folders with periods
- Hot key which, when used in multi-entry field will replicate the prior line's last name (Ctrl+N)

Search Module Enhancements

- Supports 100,000+ record hit lists
- Completes large searches much more quickly.
- Re-order search hit list columns by dragging columns to desired position.
- Sort Hit List with single click in the header box - toggles ascending/descending.
- NULL searches.
- Allow % in block and lot so you can do a section search for all blocks/lots
- Flex Reporting feature to make it easy to place individual Base Edit fields onto reports (Subdivision, Block, Lot, Township, Range, Section, Quarters).

Import Module Enhancements

- Document transporter (drag/drop) feature
- Completely redesigned with easy to use Windows 7 style file/folder selection
- Supports importing documents of different types (for example: TIFF and PDF).
- Supports importing from multiple source folders simultaneously

halFILE Administrator Enhancements

- New basket delete right so users don't have to be admins
- Completely redesigned with user friendly interface similar to SQL and other Microsoft products
- Easy access to extended features (annotations, delete, update, etc.)
- Easy access to e.halFILE security
- Control FromEmail= and SMTP Authentication settings from Tools Options

halFILE Manager Enhancements

1. Color Coded baskets.
2. New icons – smaller footprint.

Basket Status Enhancements

1. Handle baskets with over 32767 entries more gracefully.

Base Edit Enhancements

1. COMING SOON - Edit Block/Lot instead of having to clear and re-add… i.e. in the base edit, be able to fix a single error right there on the grid