
halFILE 4.x Features

Welcome to the halFILE 4.x family. We are excited to present you with the latest version of our flagship document management system. We look forward to working with you as we move forward and provide you with even more powerful features to help you be more productive now and in the future. Many of these features are currently available in 4.0 and some are on their way in 4.1.

halFILE 4.1 Only

- Single integrated viewer for TIFF Images, PDF documents, and Office documents (OpenXML)
- Crystal 9 and above for creating and designing reports
- Single Crystal Runtime installation for report viewing and printing
- Point and go installation for halFILE and Viewer (everything except report runtime)
- Edit – Insert Pages From File (no need to append and re-order pages)
- Edit – Replace Pages From File
- OCR Field added to search (Ctrl+O)
- Multiple Instance search warning
- Compiled with .NET 4.6.1 and Visual Studio 2015
- Auto Complete – choose number of rows shown
- Quick STR Section Ranges (i.e. 1;3-5;6)
- Ctrl+G – goto page
- Save document rotation all pages at once
- Append/Insert/Replace pages in PDF format
- Transporter option to convert to PDF on import
- PDF Import Utility capable of stapling pdf files
- PDF Utility (Split, staple, rearrange)
- Prompt prior to launching additional instances of search module

halFILE 4.1 Net Viewer

- New icons
- Icon size option (supports 2k and higher monitor resolutions)
- Context menu (right click)
- Toolbar position memory
- Zero config letter/legal paper size
- XMP Annotations Standard (Adobe, Chrome, Nitro, and many others)
- New OCR Engine – Tesseract (sponsored by Google)
- Hotkeys function on both image and index windows
- Option for zoom with scroll wheel
- Annotations viewable outside of halFILE with no burn-in requirement (email PDF)
- No need for TIFF2PDF.exe or IrfanView (hfTIFFtoPDF.exe)
- New PDF Engine (replacing Debenu)
- New hfPDFtoTIFF_GDP.exe

halFILE 4.1 – Coming Soon

- PDF as a first class citizen – all features for TFF available for PDF (insert, reorder, etc.)
- TWAIN Scan Module w/ barcode stapling support (no Imaging Professional requirement)
- WaterMark (no Imaging Professional requirement)
- Forms Printing (no Imaging Professional requirement)
- PDF/A support including search within the document
- Seamless conversion of PDF to TIFF (Transporter, Import, Associated Import)
- Barcode recognition and index (replacing Kofax and SD barcode engines)

General Enhancements

- .NET Platform for better performance and stability.
- halFILE integrated PDF Viewer.
- halFILE integrated Office Viewer.
- Support for Crystal 2008 and above
- Switch to LDAP for halFILE Active Directory integration
- Barcode support with no need for Kofax (SD barcode engine)

Redesigned Starter System

- Allows you to assign an order number and tracks any and all searches performed on that order.
- Tracks all search criteria and changes to the hit list (scrap list)
- Allows you to perform an automated update (date down) of those searches from the original order date through your current plant date
- Completely redesigned from the ground up
- No more “Starter Set” restrictions
- All legals supported (including Texas rural acreage)
- All search types supported including proximity
- Automatically saves and tracks your work
- Starter Wizard (F10)
 - Easily locate your orders
 - Add searches
 - Review previous searches and criteria
 - Update (date down)

Index and Search Module Enhancements

- Spell Check (F7)
- Auto-Complete feature (F4)
- Edit-Append from file that handles folders with periods
- Hot key which, when used in multi-entry field will replicate the prior line’s last name (Ctrl+N)

Search Module Enhancements

- Supports 100,000+ record hit lists
- Completes large searches much more quickly.
- Re-order search hit list columns by dragging columns to desired position.
- Sort Hit List with single click in the header box - toggles ascending/descending.
- NULL searches.
- Allow % in block and lot so you can do a section search for all blocks/lots
- Flex Reporting feature to make it easy to place individual Base Edit fields onto reports (Subdivision, Block, Lot, Township, Range, Section, Quarters).
- Quick Search (Ctrl+Q) – similar to QuickFind but includes image preview and multiple document matching capabilities.
- Show subdivisions and/or survey names on hit list
- F4 + CrossName = search grantors / grantees simultaneously
- Search exit warning (prompts to exit search)

Import Module Enhancements

- Add files respects order added as well as explorer long filename sorting
- Document transporter (drag/drop) feature
- Completely redesigned with easy to use Windows 7 style file/folder selection
- Supports importing documents of different types (for example: TIFF and PDF).
- Supports importing from multiple source folders simultaneously

halFILE Administrator Enhancements

- New basket delete right so users don't have to be admins
- Completely redesigned with user friendly interface similar to SQL and other Microsoft products
- Easy access to extended features (annotations, delete, update, etc.)
- Easy access to e.halFILE security
- Control FromEmail= and SMTP Authentication settings from Tools Options

halFILE Manager Enhancements

- Color Coded baskets
- New icons – smaller footprint
- Reset window positions

Basket Status Enhancements

- Handle baskets with over 32767 entries more gracefully.

Base Edit Enhancements

- Edit Block/Lot instead of having to clear and re-add... i.e. in the base edit, be able to fix a single error right there on the grid
- Allow users to index a range of sections in townships (i.e. 1-5;7-9)