

### ***the Company***

hal Systems was founded in 1974 as a service bureau for oil and gas companies. Our first software products, PASHAL/Net and LAND/Net, were used to keep accounting records and manage oil and gas leases. Over 400 companies accessed our two on-line data centers, and we sold 150 turnkey computer systems to oil and gas companies allowing our software applications to be run in-house. Our imaging and document management product, halFILE™, was developed in 1987 for an insurance company. Our first title company installation was in 1991. Today, we have over 400 halFILE installations in 32 states. In addition to our many installations in the Title industry, halFILE is used by financial institutions, government offices, schools, property records search sites, insurance companies, and more.

### ***the Products***

#### **halFILE™ Document Manager**

Capture, retrieve, deliver, and preserve virtually any document with halFILE, an integrated imaging and management system. halFILE can be used to manage documents related to customer transactions as well as a company's internal documents (personnel files, marketing materials, memos, payroll records, etc.). Scan paper documents, import electronic files, print-to-image directly from other applications, enter data with barcodes\*, OCR\* all or portions of documents, and more. Once documents are captured and indexed into halFILE's user-definable databases, searches for information that previously may have taken hours or days can be completed almost instantly, directly from a user's workstation. Images may be printed, faxed, or e-mailed with annotations. Custom reports can be created\*\* and used to present information in a variety of ways including graphs, charts, and tables. Security features include the ability to control which users have access to databases, individual documents, or even specific functions of the halFILE software such as scanning, searching, archiving, etc. Manual or scheduled backups save data to network hard drives, CD, or DVD. For added security and rapid disaster recovery, multiple backups can be made and stored off-site.

#### **halFILE™ Title Plant Manager**

This version of halFILE adds the features required by Title companies to maintain an imaged Title Plant or imaged Policy Repository, including Base Edits (facilitating data entry of legal descriptions), integration with a variety of third-party closing software packages, Plant Certification Date, Pending Order System, Prior References, Starter Searches, Gap Searches and Fallout reports, and much more.

#### **e.halFILE™ Internet Document Manager**

e.halFILE provides support for searching halFILE document databases via the Internet. Users sign on to the system over the Internet, select a database to search, enter search criteria, view a list of documents matching the criteria, and then view the images associated with the document. e.halFILE includes a set of programs that reside on the Internet server to perform user sign-on, database selection, document search and display, etc. Documents may be viewed, marked up, printed, and e-mailed. An additional option records transactions performed by users. Also available is an e-commerce option that provides secure credit card validation and billing.

#### **halTRACK™ Title Order Manager**

A Web-based product that provides a Title company with an Internet presence through which its customers can track their orders. halTRACK streamlines the order process by reducing time spent on the phone, eliminating unnecessary data entry, and providing customers with convenient, 24/7 access to order status information.

*\*Optional third-party hardware/software required*

*\*\*Crystal Reports software is optional*

## halFILE CountyCashier™

Specifically created for County Clerk/Recorder's offices, halFILE CountyCashier records documents, receives payments, and collects fees. Using one or more cash drawers and printers, the system tracks money received and maintains an Accounts Receivable ledger. A variety of user-definable reports are available including invoices, cash and account balances, and historical information. Fees can be allocated to General Ledger accounts. Documents received can be stamped using a slip printer and then scanned and managed using halFILE.

## halCOLD/ERM™ Report Manager

Fully integrated with halFILE, this product filters and imports computer generated output such as accounting reports, tax forms and reports, and more. halCOLD includes: a Text File Splitter which is capable of splitting large reports into documents based on a variety of split options; a Text File Importer which extracts data from the text file for index retrieval; and a Text File Viewer with text search capabilities. Report information can come from As-400, VAX, Windows XP/2000/NT, MS-DOS/Windows 98/95 and other platforms.

## www.CountyRecords.com

Search for property records on-line, at [www.CountyRecords.com](http://www.CountyRecords.com)! Created and maintained by hal Systems (and powered by our own e.halFILE software), CountyRecords.com offers Title companies a new way to increase revenues by selling their title plant information via the Internet. CountyRecords.com currently offers property records from counties in Texas, Oklahoma, Washington, Iowa, and Minnesota, and more are being added as they become available.

*Title companies interested in partnering with hal Systems to offer records via CountyRecords.com should contact us to get the details about how data and images are supplied, revenue sharing plans, and more.*

## the People

We employ CDIA™ (Certified Document Imaging Architech) and Microsoft qualified personnel to help with the planning, design, and implementation of each system. Our staff of dedicated professionals has a combined experience of 200 years employment with hal Systems. All are trained professionals with the skills and real world experience necessary to help your company with today's complex information technology.

## Support, Training, & Documentation

In business as a software and service company for more than thirty years, we know that one of the most important features of any product is the support provided after the sale. We take pride in delivering timely, knowledgeable technical and application support to our clients. Our software is designed, written, and tested by our staff, and many applications are run in-house at hal Systems. ***We are not simply reselling software developed by someone else.*** We install the systems we sell and we provide the support after the sale. Our qualified personnel have years of real-world experience and are Novell, Microsoft NT/2000/XP, Microsoft OEM, and HP certified. We can assist in the planning, design, and implementation of an imaging system ***tailored for your specific requirements.***



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