

Created specifically for the Title industry, halFILE Title Plant Manager includes all of the standard features of our halFILE Document Manager, plus the additional enhancements required for maintaining an imaged title plant or imaged policy repository. There is simply no other system that offers the comprehensive, title industry-specific feature set, ease of use, expandability, and range of options. In fact, the majority of halFILE installations are in the Title industry, a clear indication of our experience in serving this market.

Title-specific features include:

Starter searches, Date Down searches, Fallout reports

Base Edits - facilitates data entry of legal descriptions. Types supported include:

- Subdivision, Block, Lot, Section and Arb.
- Township, Range, Section, Quarter, Qtr/Qtr, and Arb.
- Abstract, Tract, ARB#

Integration with a variety of popular closing packages (SoftPro's ProForm™, AIM for Windows™, Ramquest Complete Closing™, and more).

Plant Certification Date - restricts title searches through the date for which the plant is certified.

Pending Order System - to identify documents filed after an initial title search was performed.

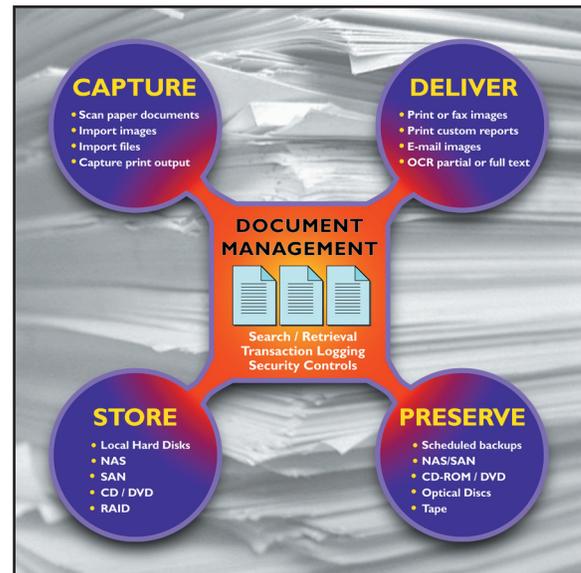
Prior Reference - the system will search for prior references for documents found in a search.

...and more — turn over for additional details.

about halFILE

halFILE lets you easily convert any paper document to a digital image file, which can then be quickly located and viewed, printed, or e-mailed. Along with the digital images you can store indexed data into customizable databases, allowing you to search for documents based on single or multiple fields. Searches that previously might have required hours can be completed almost instantly, directly from the desktop. Custom reports can be created and printed using Crystal Reports™, so information can be displayed in the form of graphs, tables, or charts.*

In addition to documents originating on paper, you can also include any electronic files that need to be associated with a client. Acrobat™ PDF files, Microsoft Office™ documents (Word, Excel, etc.), graphics (Photoshop, Corel, etc.), and so forth — all can be imported into the halFILE database for archiving and rapid retrieval. These associated files can be opened with their native application for viewing and editing or, if preferred, halFILE can create images of the original files, resulting in copies that can be viewed, but not edited.



Get control of your documents with halFILE!

halFILE provides a secure environment for your documents by allowing the system administrator to control who has access to specific documents, databases, or even specific functions of the halFILE software. Manual or scheduled backups are also easily handled with halFILE, allowing you to archive data to network hard drives, CD, or DVD. For added security and rapid disaster recovery, multiple backup discs can be made and stored off-site.

halFILE is also **ideal for managing internal documents used in the daily operation of any business**—personnel files, marketing materials, accounting records, memos, etc. When information is freed from the physical limitations of paper, and converted into an electronic document, it becomes a strategic resource. The entire enterprise can benefit by using halFILE to capture, retrieve, review, and deliver information faster than ever before.

e.halFILE™ (optional) supports accessing halFILE databases via the Internet. For e-commerce applications, e.halFILE can provide secure credit card validation, transaction logging, and billing.

Title Plant Data Entry

- Provides data-entry validation of property/land records across the nation for Subdivision/Lot/Block, Section/Township/Range/Quarter (to 2.5 acre tracts), and Abstract/Acreage
- Includes the ability to close Subdivision to posting
- Includes the ability to close specific lots/blocks to posting
- Provides easy to use quarter selection for sectionalized property
- Includes data-entry stream-line features and short cuts

Title Plant Search

- Allows the user to set up an order, define criteria sets and perform a single search of GI, Property, and Release information
- Includes powerful data extraction from other ODBC database to reduce data entry
- Supports many databases of differing structures to meet your needs
- Archives documents to maintain a conventional document storage structure
- Retrieves reference documents such as Assignments & Releases automatically

Fallout / Date Down

- Lets you retrieve an order to perform a date down search quickly
- Provides a powerful Fallout report for all open orders

Reporting

- Integrates with Crystal Reports™ to print Title Plant search results in a variety of formats
- Crystal Reports can also be used for database analysis and custom reporting such as Mortgage Reports and Market Share Analysis

Closing / Policy File Support

- halFILE's database flexibility lets you store closing and policy files so one, common interface can be used for title searches and closing document retrieval
- Integrates with 3rd party closing and production software products including Softpro Proform™, AIM for Windows™, and Ramquest Complete Closing™.

Easy Scanning

Using the simple scanning controls, digitizing documents is quick and easy. halFILE supports image enhancement features* such as de-skewing, picking rectangles, zoom, rotate, and brightness and contrast controls. Duplex scanning can even be performed without a true duplex scanner. Optical Character Recognition (OCR) is supported.*

Automated Indexing

Barcode input is supported* for the automatic extraction of unique index fields, allowing the capture of specific items from a controlled form. halFILE also can import an ASCII text file into database fields.

*requires third-party hardware & software

installation, training, and support

hal Systems has been in business for over thirty years and we are dedicated to providing our customers with proper training at the time of installation and on-going, timely, high quality support after the sale. We can assist in the planning, design, and implementation of an imaging system *tailored for your specific requirements.*

also from hal Systems —

e.halFILE Internet Access

An option for halFILE that supports searching databases via the Internet. For e-commerce applications, e.halFILE can provide secure credit card validation, transaction logging, and billing.

halFILE Document Manager

The general-purpose version of our document management system, with the features and flexibility to adapt to the needs of any business.

halTRACK Title Order Manager

Allows title company customers to track orders via the Internet, significantly streamlining the process and enhancing customer satisfaction.

www.CountyRecords.com

Save time and money by researching property records on-line. Try the free demo!



www.halfile.com

12750 Merit Dr Suite 810
Dallas, TX 75251

214-691-4700 phone
214-691-4730 fax

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